



## Datasheet

# Engage your workforce, grow your people

From attracting and hiring quality talent to maintaining a productive and engaged workforce, organizations and HR teams have a lot on their plate. They need HR processes to run smoothly, timely and error-free.

What's more, the needs of today's workforce are ever-evolving and how organizations engage and communicate with their employees is key to creating greater workforce stability and better employee experiences. That's where Sage HR can help.

Sage HR delivers simple tools to empower your employees to self-serve whenever, wherever they are. With zero implementation time, you'll be on your way to removing manual HR admin work in no time flat. Automate HR workflows, onboard new hires and gain valuable HR insights to drive smart people decisions across your organization.

# Sage

# Manage your people with confidence

Improve productivity across your entire workforce and connect with your people in a whole new way.

## Core HR

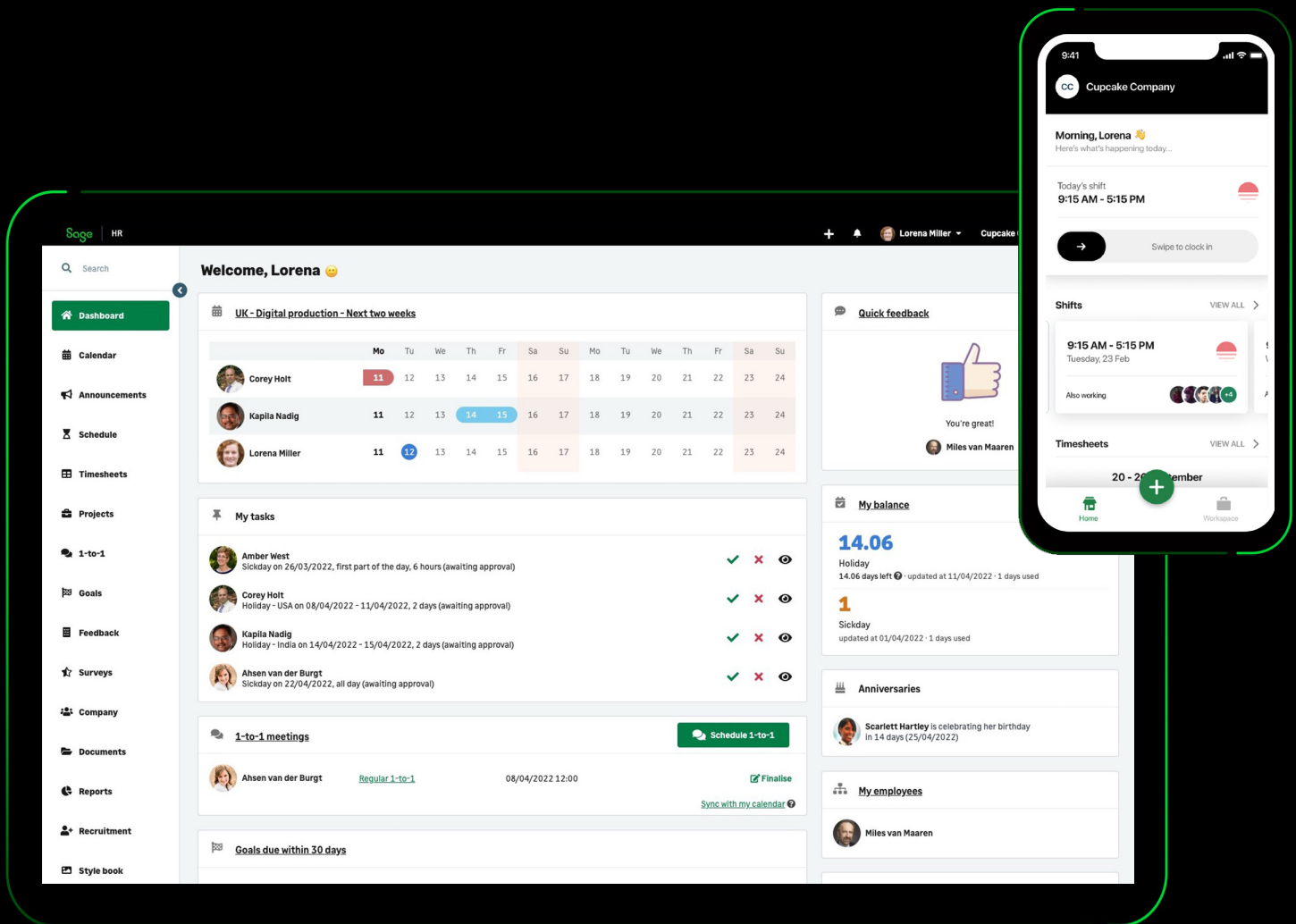
HR your way. Skip the manual admin work and supercharge your people management. From onboarding to offboarding, you'll have everything you need to manage employee data, automate HR workflows and excite your people. Empower your employees to get the information they need all from one, simple-to-use platform.

## Leave management

Take a break from holidays. Handle leave requests digitally, tracking them in shared calendars and reports. Create custom time off policies that fit your needs and let your employees request time off for manager approval straight from the mobile app.

## Performance

Align and engage your entire workforce. Simple but powerful performance management tools help you get the best out of your team and enable you to celebrate their contributions in a way that fosters employee loyalty. Turn insights into continuous improvement for your biggest asset—your people.





### **Shift scheduling**

Scheduling your workforce, made simple. Create and edit shifts across your organization, then notify your employees with the click of a button. Everyone can access their schedule anywhere, anytime.

### **Timesheets**

Make timesheets less time-consuming. Accurately track time, increase project visibility, and stay on budget with modern timesheets that let your employees clock in and clock out right from their phones.

### **Expenses**

Expedite your expenses. Employees can easily input personal expenses by photographing a receipt directly from the Sage HR mobile app, giving you accurate expense reports to reimburse your employees fast.

### **Recruitment**

Attract the right talent for the job. Accelerate your recruitment process with automated tasks like pre-screening candidates, sending emails, and scheduling interviews, so you can focus on your candidates and forget the rest.

**Transform the way you do HR to better connect, engage and support your people, wherever they are with Sage HR.**

**Visit our website to learn more.**



[sage.com](https://www.sage.com)



Sage

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